

Note for McGrath, Kathleen

From: McGrath, Kathleen
Date: Thu, Aug 27, 1998 11:38 AM
Subject: Marlboro Country Dance Shipments
To: Ryan, Timothy
Cc: Czarnecki, Joe

Hi Tim,

Good news - the shipments to the north and midwest are arriving on location. Thanks so much for turning them around so quickly.

John Joyce called and claims that all of his materials were packed on a pallet and wrapped, but that it looked like the wrapping had been opened and that when he conducted an inventory, one box of lighters was missing. Can you please place an order to replace one box of lighters (06849) to go to:

John Joyce
622 E. Palatine Road
Palatine, IL 60067
Phone (773) 622-3951 or (847) 991-7489
Delivery Requested M-F 8am-6pm

Additionally, I have an address change for one of the southwest clubs submitted to you on Monday. Is it possible to change the address to:

Mr. Carl Mattax
c/o Carol Hubbard
3809 Duke Drive
Abilene, TX 79602
Phone (915) 690-1050

Please advise.

Thanks again for all of your help!!!

Kathy